

**From:** [DANAB Marcia](#)  
**To:** [Vicki Hanna](#); [Judy Smith/R10/USEPA/US@EPA](#); [ANDERSON Jim M](#); [Kim C](#); [Rachel Wray](#); (b) (6)  
**Cc:** [Chip Humphrey/R10/USEPA/US@EPA](#); (b) (6); (b) (6); [J Longley](#); [Barbara Smith](#); [DANAB Marcia](#)  
**Subject:** Field Day PR update  
**Date:** 09/11/2007 02:00 PM

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I will be out of the office on Thursday 9-13 so I won't be on the Field Day conference call. Here is an update on publicity for the event.

Last week DEQ sent out a calendar notice news release to the media.

I talked with Julie Sullivan at The Oregonian. She has a new beat and is no longer covering Portland Harbor with Alex Pulaski. She said she will talk to Alex about doing a profile of Robin and publicizing the event. I sent her the field day information and Robin's phone number that she will share with Alex. So Robin - Stay tuned for a call from the Oregonian.

Rachel sent notice to Port email list

Judy sent info to EPA listserv:

Amy Morrison sent out announcement to Willamette Riverkeeperlistserv 9/5/07

I posted our information on the KBOO and OPB community calendars and Craigslist and the following:

City of Portland Office of Neighborhood Involvement: [oninotification@ci.portland.or.us](mailto:oninotification@ci.portland.or.us)

Coalition for Livable Futures: [info@clfuture.org](mailto:info@clfuture.org)

Urban Fauna: [jlabbe@urbanfauna.org](mailto:jlabbe@urbanfauna.org)

News4Neighbors Blog: <http://www.news4neighbors.net/>: [dp@n4n.org](mailto:dp@n4n.org)

1 Thing NW: <http://www.1thingnw.com/> [gelmer@entercom.com](mailto:gelmer@entercom.com)

I asked Rachel to send the field day info to the following since my e-mail to this list bounced back:

CNRG

Neighborhood Associations

Bridgeton: <http://www.bridgetonpdx.com/news.htm>:

[bridgeton.neighborhood@comcast.net](mailto:bridgeton.neighborhood@comcast.net)

Skyline: <http://www.skylineridgeneighbors.org/>:

[ridgerunner@skylineridgeneighbors.org](mailto:ridgerunner@skylineridgeneighbors.org)

Linnton: [president@linnton.com](mailto:president@linnton.com), [vp@linnton.com](mailto:vp@linnton.com)

St. Johns: (b) (6), (b) (6)

Cathedral Park: [barbaraquinn@clarion-design.com](mailto:barbaraquinn@clarion-design.com)

University Park: (b) (6)

Overlook: (b) (6)

Kenton: (b) (6)

Arbor Lodge: (b) (6)

Portsmouth: (b) (6) <http://www.portsmouthneighborhood.com/>

-----Original Message-----

**From:** Vicki Hanna [mailto:Vicki@harrisandsmith.com]

**Sent:** Tuesday, September 11, 2007 11:58 AM

**To:** Smith.Judy@epamail.epa.gov; ANDERSON Jim M; DANAB Marcia; Kim C; Rachel Wray; Robin Plance

**Cc:** Humphrey.Chip@epamail.epa.gov; Jeanne Longley; Jim Robison; J Longley; Barbara Smith

**Subject:** Equipment Ordered

The preliminary order has been placed for Field Day tables, chairs, a large tent and Registration canopy. More tables and chairs can be added up until September 25 in the event we confirm more participants. A roll of vinyl/plastic table covers will be provided to cover the wooden tables. The equipment vendor will deliver at 9:30 a.m. and will arrive on site for take-down at 4 p.m.

Given the power source is connected to the only restroom on site, participants requiring power will need to provide about 60 feet of extension cord. Is anyone able to provide extension cord covers or does it matter? I asked the rental company and they do not rent covers.

Also, through my follow-up calls, I learned that the U.S. Army Corps of Engineers will not be participating this year. Rachel and I will provide an updated participant list prior to Thursday's meeting. Thanks.

Vicki

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**From:** Smith.Judy@epamail.epa.gov [mailto:Smith.Judy@epamail.epa.gov]

**Sent:** Wednesday, September 05, 2007 6:45 PM

**To:** ANDERSON Jim M; DANAB Marcia; Kim C; Rachel Wray; Robin Plance; Vicki Hanna

**Cc:** Humphrey.Chip@epamail.epa.gov; Jeanne Longley; Jim Robison; J Longley; Barbara Smith

**Subject:** 9-5 Field Day Planning Update

Hi!

At noon today, Rachel, Vicki and I met at the park to scope out the set up for field day. At 3:30 p.m., Marcia, Kim and I participated in an update call. I am going (b) (6) with limited ability to check my voice mail and e-mail, so please plan to participate and provide an update on any assigned action items in the planning call scheduled for 3:30 next Thursday (9-13). Sorry if this sounds "directive", but I'm trying to get this message done and catch the last bus of the day.

At the present time, we have approximately 26 tables reserved by exhibitors for field day. Exhibitor list is attached.

Rachel and Vicki - Please make the follow-up calls I flagged for each of you on this list.

Robin - Please follow-up on the invitations to individual LWG members and provide their information to Vicki, who has volunteered to maintain the list in my absence. I think you have also contacted some others (such as NEBC) that may need to be added.

Jim A - We have a few requests for power. Can you check with the city about making power available for these couple of booths?

Marcia - will be coordinating with Rachel on contacting additional community calendars beyond Marcia's current list

Need to continue recruiting volunteers for set up, clean up and help out.

Identify someone to head up the registration and information table. Should this be CAG, or a combo with agencies

Rachel is working on "comment card" concept with all exhibitors listed to get a stamp from booths that are visited.

Do we need to do more contingency planning in case of rain?

Thanks to everyone for your continued work and dedication. I know there are a lot of things in process that I didn't include here today. Talk to you next week.

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Judy Smith

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